



YAKIMA BASIN  
FISH AND WILDLIFE  
RECOVERY BOARD

**Minutes of the 10/11/12 Board of Directors Meeting**

**As approved at the 1/10/13 Board Meeting**

**Members Present:** Dave Brown (City of Yakima), Leo Bowman (Benton County), Dave Fast (Yakama Nation), Terry Keenhan (Yakima County), Nancy Lillquist (City of Ellensburg), John Hubbard (City of Kennewick), and Dan Olson (City of Union Gap)

**Staff Present:** Alex Conley (Executive Director), Darcy Batura (Lead Entity Coordinator), and Heather Hadsel (Operations Manager)

**Guests Present:** Lynn Hatcher (NOAA), David Child (Consultant), Jennifer Nelson (WDFW), Carol Ready (YTAHP), Dave Myra (YTAHP), Heather Simmons-Rigdon (SCWR CDC), and Bob Villbrandt (CPA)

**1) Welcome, Introductions & Approval of Minutes**

Nancy called the business meeting to order at 1:10 p.m. After introductions, the Board reviewed the agenda, minutes from the August 16 Board meeting, and the notes of the October 2<sup>nd</sup> Executive Committee meeting. Leo Bowman made a motion to approve the minutes as submitted and Terry Keenhan seconded the motion. The minutes were approved with the support of all present.

**2) Board Correspondence and Announcements**

The Board briefly reviewed recent Board correspondence. Alex shared a letter sent by the Board to the WDFW Commission about WDFW's Yakima River Church Conservation Property Acquisition and a corresponding response letter from WDFW. Alex then asked if the Board wanted to send a letter to WDFW commenting on their proposals to change fishing regulations in the Columbia River and its tributaries to lift or raise catch limits on bass. He noted the proposed regulation changes implement recovery plan actions aimed at reducing predation. Leo Bowman made a motion to approve having the Chair sign a letter from the Board supporting the elimination of limits on bass and walleye. John Hubbard seconded the motion, which carried with the support of all present.

Alex requested that the agenda be changed to allow for discussion of the 990 tax review while Bob Villbrandt was present. Leo Bowman made a motion to adopt the agenda as amended; John Hubbard seconded the motion with the approval of all present.

**3) Financial Statement and 990 form**

The board was provided with the financial statement and independent auditors' report, conducted by Petersen CPAs and Advisors. Bob Villbrandt guided the board through the draft IRS 990 form, which is a public record tax form. The Board agreed that the 990 should be sent the board electronically, and that confirmation must be received from each board member or alternate before it the form is submitted to the IRS. The document is due by November 15. Dave Brown made a motion to approve the financial statement and auditors report. Leo Bowman seconded the motion, which passed with approval from all present. Dave Brown made a motion to approve the 990 form pending receipt of

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confirmation from all board members or alternates. Leo Bowman seconded the motion which passed with approval from all present.

#### **4) YTAHP Presentation**

Heather Simmons-Rigdon gave a brief overview of the South-Central Washington Resource Conservation and Development Council, which is the lead organization for the Yakima Tributary Access and Habitat Project (YTAHP). Carol Ready and Dave Myra then gave the Board an in-depth presentation on YTAHP, its mission, organization and accomplishments. The YTAHP program brings together key partners to implement passage, screening and habitat projects that benefit steelhead, and many of the projects developed through YTAHP receive SRFB funding through the Board's Lead Entity process.

#### **5) Lead Entity Program**

Darcy Batura explained to the Board that the 2012 ranked project list approved by the Board in August had been submitted to the state, and that Darcy and Alex will go to Olympia on October 25 to present the projects to the SRFB's State Technical Review Panel. The SRFB is scheduled to approve the list for funding on December 6<sup>th</sup>. She also provided the board with an update on the status of currently active SRFB projects in the basin, and reminded them of the ongoing process she is leading to identify how to improve future grant reviews.

#### **6) Recovery Planning**

The Bull Trout Action Plan is completed and posted on [www.ybfwrb.org](http://www.ybfwrb.org). Alex asked for the board to endorse the plan as a final Board product. Dave Fast made a motion and Dave Brown seconded the motion to confirm the Bull Trout Action Plan as a Board product. Alex noted that the NOAA's Mid-Columbia Forum met in The Dalles on 9/28, and that presentations on steelhead recovery and floodplain restoration in the Yakima Basin were well received. He also noted that Yuki is working on preparing materials for the proposed Implementation Schedule and Habitat Monitoring Plan as part of her contract with the Board.

#### **7) Outreach Update**

The Outreach Report for August and September were included in packets. The largest outreach effort was participating in the Yakima Greenway Association's Rivers Festival at Sarg Hubbard Park. Over 500 5<sup>th</sup> grade students attended. Heather continues to work with Salmon Safe and the Yakama Nation on a joint video project. The completed Outreach Strategic Plan was provided to board members. The plan was approved by the executive committee on October 2.

#### **8) Policy & Budget Updates**

Nothing to report.

#### **9) Board Logistics**

The next board meeting is scheduled for January 10, 2013. Terry Keenhan led the Board in thanking Leo Bowman (who will retire in December) for all his work on behalf of the Board.

#### **10) Financial Reports**

The Board was presented with written financial reports.

#### **11) Public Comment**

No public comment was received. The meeting was adjourned at 3:05 p.m.