

MEETING OVERVIEW

for the October 8, 2015 YBFWRB Board of Directors Meeting

Numbers refer to agenda items.

1. We'll start the meeting with introductions, review and approval of the agenda, and review and approval of the minutes from our Board meeting in August. The **agenda, minutes, and notes from the September Executive Committee meeting** are attached.
2. Bring any **announcements** you want to make. We'll highlight:
 - a. The October 21 Lead Entity Tour of the Cle Elum River Side Channel Project
 - b. WDFW's "[Washington's Wild Future](#)" Initiative
 - c. Recent Board convened meetings, including:
 - i. 10/1 Kittitas Forum Meeting
 - ii. 10/1 Lower Yakima Water Quality and Habitat Meeting

We'll also review recent Board correspondence.

3. LEAD ENTITY PROGRAM UPDATES

Darcy will update us on the **status of the 2015 Lead Entity Project List** and winter **preparations for the 2016 Grant Round**. She'll also follow up on questions asked at the last meeting about the subsequent fate of proposals that were ranked as alternate projects in past years. The **Quarterly Report** includes an update on the status of SRFB funded projects in the basin.

We'll also review and potentially approve the attached **draft letter to the Klickitat Lead Entity** regarding use of Mid-C funds in the Lower Columbia Recovery Region.

4. At our August Board meeting, we discussed reviewing the **history and role of acquisition projects** in our Basin. Darcy has prepared some research on state funded acquisition projects, and we'll discuss how these fit into our SRFB program and what the Board can do to help support good habitat protection projects.

5. RECOVERY PROGRAM UPDATES

The final USFWS Bull Trout Recovery Plan was issued on Sept. 30, and we'll discuss our pending work to ensure that the Yakima Bull Trout Action Plan is up to date and consistent with the

Recovery Plan. We'll also review the Yakima Integrated Plan's Habitat Subcommittee proposals and the Board submission to the state Fish Passage Board (both attached), and Alex will present a brief overview of specific on-the-ground recovery actions the Board is investing staff time in developing.

6. OUTREACH PROGRAM

We have contracted with Cascadia Consulting to help us update and begin implementing our **strategic communications plan**. The next step is a Board Communications Workshop, scheduled for November 4. Gretchen Miller of Cascadia will join us on the phone to discuss preparations for the workshop.

7. POLICY UPDATES:

We'll discuss the status of PCSRF and state funding, and what that means for SRFB grant funding. Right now it looks like we may be facing a **30% cut in grant funding** available next year.

We'll review the Salmon Recovery Network's effort to explore a **2017 funding request** for organizational capacity for Lead Entities, Regions, RFEGs and state agencies active in salmon recovery. A copy of the information we have provided SRNet is attached. We'll also review the SRFB's discussion of a possible **statewide large capital project funding request** (see attached SRFB memo).

8. BOARD LOGISTICS

We'll end with Board Logistics.

- a. With **Heather's resignation** on 9/28, we'll want to look at the **attached Operations Manager job description** and discuss how we fill the position. I'd like to ask the Board to authorize the Executive Committee to approve the final job description so that we can start hiring as soon as possible
- b. Before we hire, we should consider **adjusting our health insurance benefits**. I'd like to ask the Board to authorize the executive committee to:
 - i. Update our personnel manual to prorate health insurance benefits for part-time permanent employees (so that an employee working 20 hrs/week receives 50% of the benefit of a full-time employee , and a ¾ time employee, 75%).
 - ii. Update our personnel manual to provide a company contribution of 70% of all health insurance premiums for a full-time employee's health plan (as opposed

to the current system, which pays 90% of the employee's premium and 60% of any dependent premiums).

- iii. Make any compensation adjustments deemed necessary to offset impacts to current staff.

- c. I'd like approval to proceed with a **short-term half time hiring** to help cover the duties of the Recovery Program Coordinator while we finalize plans for a long term hire.

- d. Please review the attached **Quarterly Report** and be ready to give feedback on both the contents and the format.

- e. We'll touch base on what is needed to complete the Board's annual financial statement and IRS form 990.

- f. Our next **Board of Directors meeting is scheduled for January 14, 2016**. I'd like to propose schedule an **executive committee meeting in November**, possibly in conjunction with the November Communications workshop.