MEETING OVERVIEW

For the November 18th, 2026 YBFWRB Board of Directors Meeting

In-person attendence at the Board's office in Yakima is encouraged. The office is at Suite 280, 1200 Chesterly Drive, Yakima

Link for remote participation: https://us06web.zoom.us/j/89993931512 Passcode: 12345

PLEASE RSVP AT https://ybfwrb.org/calendar/11182026/

ALL MEETING MATERIALS ARE IN THIS SHARED FOLDER: Nov 18 Recovery Board Mtg Materials

NOTES ON DIGITAL MEETING:

1. *We are using Zoom. Please join the meeting 5-10 minutes early so that you have time to set up any required plug-ins, etc.*
2. *If you are having trouble joining the meeting, email or call Amber at (509) 453-6008 (no text at this #); aknox@ybfwrb.org)*
3. *Please do use the computer link so that you can view shared materials and use the chat bar to participate and request a chance to speak.*
4. *Use of video is optional but recommended.*
5. *Note that using computer audio and/or video requires a fast web connection; if your connection is struggling, call in via phone.*
6. *Use the raised hand function if you would like us to call on you to speak. We also use the hand function to call for Yeahs and Nays on motions.*
7. *When not talking, please mute yourself on the Zoom meeting control panel to avoid feedback and background noise.*

The day will start with pizza lunch at 12:00 pm

The online connection should be live by 12:20 for the

12:30 PM WORKSHOP focused on state policy issue. The workshop will include:

1) A presentation and discussion of the biennial work plan for the State Salmon Recovery Strategy (Item A in the meeting folder) with Elizabeth Spaulding of the Governor's Salmon Recovery Office.
2) A discussion with Margaret Neuman of Mid-Columbia Fisheries about Regional Fisheries Enhancement Group funding needs
3) Discussion of Salmon/watershed Education and Outreach funding needs and possible Board engagement.
4) Discussion of draft Board policy positions and a proposed letter to the Governor.

THE BUSINESS MEETING OF THE BOARD OF DIRECTORS WILL BE HELD FROM 2-4 PM

2 pm – 4 pm Business Meeting Topics

1. **Introductions and Welcome**

2. **Agenda and Minutes**
   The Board will review/approve the agenda (Item #1) and the minutes from our September Board of Directors Meeting (Item #3). The October 30 Executive Committee notes are also available for your review (Item #4).

3. **Updates and Announcements**

   We'll share a brief power point with partner and program updates; Do also feel free to bring your own updates to share! Topics include:

   a. Lower River update (Marci on Amon Project and Water Staragrass)
   b. Gold Creek update (Mitch)
   c. Gap to Gap groundbreaking and update (Troy)
   d. Fish & Water updates
   e. It updates and switch to Teams
   f. PCSRF funding update
   g. Financial Statement and 990 submitted and available on web and in meeting folder

4. **Public Comment**

   Members of the public will be invited to speak to any items on the agenda, or any additional items.

5. **Correspondence**

   We have three letters to discuss:

   1) We'd like feedback on the draft of our annual December letter to member jurisdictions (Item #5)
   2) Letter to Governor (Item #6; to be added to folder Weds am)
   3) Timeline and process for early Jan letter to legislators

6. **Review and Approval of Updated Employee Handbook**

   We have an almost final draft of the new Employee Manual for your review; Item #7a is an overview of the changes we've made in this major update; Item 7b is the current draft. We'll review the changes we've made, and discuss what we need to do to complete the few areas that still need resolving.

7. **Board Logistics**

   a. **Recovery Coordinator hiring update:** We'll discuss the status of the Recovery Coordinator hiring process; Sara Elliot has been doing a great job reviewing over 200 applications and we'll soon be setting up interviews. Do be ready to volunteer if you'd like to be part of the interview panel!

   b. **Quarterly Financial Report:** We'll review the contents and format of the quarterly report for FY 2027 Q1 (July to September 2026).

c. **Volunteer Handbook Manual:** Once we've completed our Employee Manual we'll take key parts of it and a few other elements (e.g. liability forms) to create a Volunteer Manual, covering committee members, Board members and others who volunteer with the Board. This should be a relatively straightforward process and document; our goal will be to have draft ready for review at the January Board of Directors meeting. We anticipate that any contract(s) to help us complete this work will be small enough not to need full Board review.

d. **Operating Policy Manual: and Operating Policy:** The final piece of our policy update work will be to update our operating policies. This will be a more substantial undertaking; we'll dive into the update needs and a plan to complete them at the January meeting. Focal areas include updating our procurement policies, incorporating cybersecurity and safety plan polcieis, and ensuring that all our policies are consistent with the requirements incorporated into our federal and state grants.

e. **January Meeting Plans:** We'll review the draft agenda for the January 27 Board of Directors Meeting (Item #8)

8. Lead Entity Program

Cheyne will update the Board on preparations for the 2027 grant round, including the SRFB monitoring grant round, and ask the Board to consider the Benton County members nomination for the Citizen Committee, Susan Coleman (see Item #9).

9. **Outreach Program Updates:** Amber will give a brief update on outreach efforts and introduce a survey meant to jump start our communication plan update discussion (available at Assessing Communications Readiness Survey; feel free to fill it out before the meeting!)

10. **Recovery Program Updates:** I'll be ready to give some brief recovery program updates, time allowing.

I look forward to seeing you tomorrow!

Alex